PTA Meeting Minutes
5/14/19

CHURCHILL
TIMBERWOLVES

Community Reports

D41 Board Representative – Jessica Buttimer

-Regular board meeting 5/6, special meeting held last night. Dr. Monyhan was present from GBW and discussed stellar student results. Positive results are happening at West. Preliminary conversations about budget began. District is saving money due to use of less paper. Audio/visual bid was approved - district has to take lowest bidder. Discussion about how to use AV system for our productions occurred - all PTA's could utilize the AV system when needed.

-Board norms discussed and rules on how to hold meetings occurred.

-Meeting last night was whether or not 8th graders should take APPLE test. This would result in 4 days lost. Will not move forward with the test due to no value for the students recognized. Goal was to see FLES and regular foreign language data. Data that would come from APPLE would not be used for placement at West. Determined that if performance data is needed, then need to look at whole student including global perspective, valuing different cultures, and not just test scores from APPLE.

Q/A followed with the following points made:

- Board's stance and involvement in regards to social media discussed. There will be a retreat in July to discuss the community's responsibility further.
- Previous board member approved giving APPLE to this year 8th graders and next year 8th graders – the board might re-evaluate next year if APPLE test is beneficial for next year's 8th grade class. By D41 and Illinois' State policy – roll call votes need to occur when money is being spent. Previous administration did not complete a roll call vote for this.

Churchill Principal – Rachel Solomon

-Thank you to PTA for teacher appreciation week.

-International night was very well attended and very fun. Thank you to all volunteers for their hard work making it a success.

-MAP testing is going on this week for students.

-Currently large amount of Lost and Found items - will be going to Good Will and Churchill Cares group by end of year.

-Had an amazing kindergarten orientation night on 5/9/19. Screenings for incoming kindergarteners will be occurring on 5/29/19 to see if they qualify for extended day kindergarten.

-Summer Send Off at Churchill is scheduled for 5/23/19

-A note about inclusive practices – currently, all students are included in every aspect of what we do. Next year, some programs will be closed down in order to be able to support students back to their home schools.

-Active shooter drill went very well. First school in the district to complete this year. Students asked very appropriate questions and handled well overall. Email sent out by District office.

Q/A followed with the following points made:

-Concerns about traffic around school at pick up/drop off. Currently the GEPD, school district office, and Churchill are trying to come up with a solution. Started with concerns from GEPD about cars causing traffic jams on Geneva Road. Cars that stop the flow of traffic are breaking the law, but GEPD is aware of the traffic patterns of Churchill and trying to work together. Can try to utilize the bus lane in Churchill parking lot to decrease traffic on Geneva. Concerns also voiced regarding parking on Elm street too close to stop sign.

-Concern voiced by parent about cars following pick up protocol for AM kindergarteners.

-Children observed during drop off not using car seats/seat belts appropriately - car seat safety event happening 5/21/19.

-Will be creating a video over the summer to assist with visualizing the traffic patterns at Churchill to help alleviate confusion and traffic. Will have it translated to Spanish.

Churchill Teacher Representatives – Stacey Slater and Dee Dee Aldrich

-Summary report presented – link will be added to website and weekly eblast.

-Currently MAP testing and Fountas and Pinnell testing going on now until end of the year. Literacy portion of MAP testing occurs for 90 minutes.

-S. Slater and D. Aldrich will be returning as Churchill teacher representatives for 2019-2020 school year.

<u>Executive Officer Reports</u>

President/President-Elect – Stephanie Vlach/Bryan Dohman

-Executive Board Slate Vote

-Slate Nominees for the 2019-2020 School Year

-President – Bryan Dohman
-President – Elect – Christa Sowa
-VP Ways and Means – Lisa Brooks
-VP Programming – Christina Kramer
-VP Language and Cultural Diversity – Rebecca Taylor
-VP Communications – Kate Marsh
-Treasurer – David Check
-Secretary – Jessica Fish

-Above slate listed and voted on. No nominations voiced from the floor. Motion to take a voice vote seconded by Kelly Hane and all

approved motion. Elected slate of nominees as read for 2019-2020 – all approved, no oppositions to vote. Congratulations to new members.

-Sign Committee update and vote
-Supplemental materials passed around to the members' present.
-Three different quotes obtained. Last meeting, PTA voted to continue with seeking further information. After reviewing all information, the recommendation from sign committee is to continue with Doyle Sign company. Doyle sign company had the lowest cost, highest responsiveness to committee, and highest detail to proposals. This company was mentioned from the District facilities office and they have done a couple signs around town such as Arrowhead, Marianos, Jewel signs.
- Current Churchill sign discussed and will need to remove letters from current sign in order to be in compliance. District wanted to remove original sign years ago due to original entrance moved from area of sign to its current area. No extra charge will be incurred for removal due to the district's interest in removal. Would need to obtain a variance in order to potentially keep the original Churchill sign. If variance obtained and original Churchill sign kept as is, the district will not assist with any maintenance to sign.
-Placement of sign discussed to either stay where previous PTA signage frame was, or having sign closer to Geneva Road. Goal of sign is to communicate with Churchill families, not traffic on Geneva road. Cost of one-sided sign versus two sided sign would increase cost to $30,000.
-Power and landscaping will be paid by district. Work done by Doyle is guaranteed by year, and the actual EMC has a warranty for 5 years.
-Price of sign is $17,500. Goal is to have it done over the summer – will take 6-8 weeks for manufacturing/installation.
-Support of sign voiced from Churchill teachers and staff.

- Motion to approve expenditure of approximately $18,000 voiced, and seconded by Rachel Solomon. No one opposed, all present voiced approval.

Q/A followed with the following points made:

– Will be using a wireless system for updating sign. PTA and Churchill administration will need to discuss training for EMC and who will have access.

-Pole Banners purchase vote – have our manners, have been in place for 3 years and half are missing. Scott from the custodial staff can fix brackets. $1500 to purchase new banners.

-Motion for new pole banners and installation seconded by Lisa Brooks.

Q/A followed with the following points made:

– Plan to add another category in the annual budget for banner repairs.

- Will look into getting wind flaps for the banners in order to decrease stress to the brackets.

-2019-2020 calendar

-Tentative 2019-2020 schedule handed out to members present.

-August and September dates are tentatively set. First PTA meeting is scheduled for 9/10/19. Anderson books are already scheduled for the Book Fair and Andy's Frozen Custard will donate ice cream for event.

1st VP: Programming – Lisa Brooks – No updates voiced.

2nd VP: Ways & Means – Carney Noensie – No updates voiced.

3rd VP: Technology – Kate Marsh – Over summer will try to translate Multilanguage websites. Members to send info or ideas to Kate on how to have more communications be website based and shorten the weekly updates. Trying to find more members for communications committee.

4th VP: Language & Cultural Diversity - Rebecca Taylor– Have had a successful year. Will be working on ways to streamline communication this summer. Translation process/Backpack mail has been in place, a reminder of how the process works might be needed. For Eblasts, continue to send to Kate. For all flyers, email Gabi Escobar and copy Geri Adkins (for tracking translations) or Rebecca Taylor (to make sure information flows appropriately) prior to sending flyers out to graphics. Google translate is not sufficient to translate communications for the school. Need to better communicate the translation steps for new members next year.

Treasurer - Kelly Hane – Underspent in the budget this year by ~$5,000. Drama production, International Night (due to a receipt based reimbursement plan), Cultural Arts (another assembly might still occur before end of year), field trips were all under budget. 5th grade gives back gets their own checking account – a lot of reconciliation that has to happen. Might change this for next year.

Secretary - Jessica Fish – no updates voiced.

<u>Committee Chair Reports</u>

International Night – Christina Kramer - Event was a lot smoother this year, very fun evening. Budget is difficult – tough to budget for performers when anticipating a lot of reimbursement from tables. Suggestion to have tables communicate need/desire for reimbursement or to give allotted money as a donation right away in order to be able to budget appropriately for performers.

Or to put in a separate line item in budget for performers. Need to find a committee for this – Jackie reeves will be involved.

Talent Show – Anne young/Betsy Pringle - Very successful. Held at Edison middle school. Students did a nice job with performances. To consider moving talent show to November instead of May due to busy spring schedule.

SSPAC – Lisa Brooks - meeting 5/15/19 to discuss status on inclusionary practices and development for staff next year. Review and update strategic planning for year 3. Lisa will be transitioning out of her role over the next year – looking for a volunteer to replace.

PTA Council Updates – Karen Keller - Outgoing/incoming presidents will discuss fundraising. Ben Franklin created Ben's friends with purpose to have funds that work toward needs as a district versus individual needs. Each school to have a small budget - Looking at $300. D41 Foundation will have a website and presence up in the community soon. D41 Foundation will not have the same restrictions with donations as the PTA has.

T. Ulrich gave overview of programs – at Hadley, a Culture and Family course will be given to Spanish speaking families and dual language families. Will also offer class to high performing FLES students. Goal is to continue with immersion type of spanish development at Hadley- FLES will get APPLE in 5th and 8th grade, dual will get the STAMP test in 5th and 8th grade. Already talking to West about placement and planning. Traditionally students will get seal of biliteracy senior year in high school and based on tests of 5th grader dual language group, they are approaching biliteracy already. Dr. Ulrich talked about desire for Spanish load of 50/50 – but in junior high will only get 40 minutes per day.

Q/A followed with following points made:

-PEP has been around as support for schools, but PEP covers all of Glenbard schools. D41 Foundation is more specific.

-No definitive information on if other schools in district have a group such as Churchill Cares. Churchill's SW staff are able to utilize community resources very well.

-Continually need to evaluate how fundraising is going, may need to change throughout the upcoming years.

-Can use Lions Club for eye exams and glasses.

Volunteer Coordinator – volunteer appreciation party for 5/30/19

<u>New/Old Business and Discussion Items</u>

-Summer Send Off – will be at Churchill on 5/23/19 from 5pm-9pm

-OPEN Committee Chair Positions
    1.) Run committee
    2.) Drama Production Co-Chair
    3.) International Night Chair
    4.) Volunteer Co-Coordinator
    5.) Communications Coordinator
    6.) FGGB Reps
    7.) Box Top Coordinator
-Additional Reports – no additional reports at this time.

Questions/Concerns & Wrap Up
-Next meeting 9/10/19

Attendees
Stephanie Vlach
Kate Marsh
DeeDee Aldrich
Kelly Hane
Christa Sowa
Christina Kramer
Rachel Solomon
Jessica Fish
Carney Noensie
Lisa Brooks
Jessica Buttimer
Stacey Slater